



CAREER OPPORTUNITIES - REPLACEMENTS

Export Processing Zones Authority (EPZA) is a State Corporation established by the Government of Kenya through an Act of Parliament – the Export Processing Zones Act (Cap 517 of the Laws of Kenya) for the promotion and facilitation of export-oriented investment and for the development of an enabling environment for such investments.

Pursuant to this objective, EPZA is seeking to recruit highly motivated visionary, dynamic and results oriented candidates to fill the undermentioned positions:

EXTERNAL ADVERTISEMENT					
S/No	POSITION	NO. OF POSTS	JOB GROUP	TERMS OF SERVICE	JOB REF NO.
1.	General Manager Operations and Investor Support	1	EPZA 2	4 years Contract	EPZA/01/04/2023
2.	Manager, Operations and Investor Support	1	EPZA 3	4 years Contract	EPZA/02/04/2023
3.	Manager, Human Resource and Administration	1	EPZA 3	4 years Contract	EPZA/03/04/2023
4.	Corporate Secretary & Manager, Legal Services	1	EPZA 3	4 years Contract	EPZA/04/04/2023
5.	Assistant Manager, Operations and Investor Support	1	EPZA 4	4 Years Contract	EPZA/05/04/2023
6.	Assistant Manager Operations & Investor Support/Head of Region - Nairobi and Eastern (Athi River)	1	EPZA 4	4 Years Contract	EPZA/06/04/2023
7.	Assistant Manager Operations & Investor Support/Head of Region- Coast and North Eastern (Mombasa)	1	EPZA 4	4 Years Contract	EPZA/07/04/2023
8.	Assistant Manager, Research and Innovation	1	EPZA 4	4 Years Contract	EPZA/08/04/2023
9.	Assistant Manager, Administration	1	EPZA 4	4 Years Contract	EPZA/09/04/2023
10.	Principal Investor, Support Officer	1	EPZA 5	Permanent & Pensionable	EPZA/10/04/2023
11.	Principal ICT Officer	1	EPZA 5	Permanent & Pensionable	EPZA/11/04/2023
12.	Mechanical Engineer	1	EPZA 7	Permanent & Pensionable	EPZA/12/04/2023
13.	Electrical Technologist	1	EPZA 7	Permanent & Pensionable	EPZA/13/04/2023
14.	Mechanical Technician	1	EPZA 9	Permanent & Pensionable	EPZA/14/04/2023
15.	Laboratory Technician	2	EPZA 9	Permanent & Pensionable	EPZA/15/04/2023
16.	Electrical Technician	2	EPZA 9	Permanent & Pensionable	EPZA/16/04/2023
17.	Human Resource Assistant	1	EPZA 9	Permanent & Pensionable	EPZA/17/04/2023
18.	Investor Support Assistant	2	EPZA 9	Permanent & Pensionable	EPZA/18/04/2023
19.	Driver	2	EPZA 11	Permanent & Pensionable	EPZA/19/04/2023

Application Requirements

Suitably qualified candidates should apply **online** in confidence using the **GOOGLE FORMS** and clearly indicate the Job Reference and the job applied for. Google Forms Link and Job Descriptions are available at www.epzakenya.com (**Careers' Section**).

Candidates should also attach a detailed curriculum vitae, copies of academic and professional certificates, testimonials and National Identity Card.

Additional Requirements

Successful candidates will be expected to fulfill the requirement of Chapter Six of the Constitution by providing originals of the following documents;

- Police Clearance Certificate from the Directorate of Criminal Investigations;
- Clearance/Compliance Certificate from Higher Education Loans Board (HELB);
- Tax compliance Certificate from Kenya Revenue Authority;
- Clearance from the Ethics & Anti-corruption Authority (EACC) and
- Clearance from Credit Reference Bureau (CRB).

All applications should be filled and submitted not later than, **1st May 2023 at midnight East Africa Time.**

Export Processing Zones Authority is an equal opportunity employer committed to diversity and gender equality. Women and persons with disability are encouraged to apply. Please note that only shortlisted candidates will be contacted. Any form of canvassing will lead to automatic disqualification.