



CAREER OPPORTUNITIES - REPLACEMENTS

Export Processing Zones Authority (EPZA) is a State Corporation established by the Government of Kenya through an Act of Parliament – the Export Processing Zones Act (Cap 517 of the Laws of Kenya) for the promotion and facilitation of export-oriented investment and for the development of an enabling environment for such investments.

Pursuant to this objective, EPZA is seeking to recruit highly motivated visionary, dynamic and results oriented candidates to fill the undermentioned positions:

EXTERNAL ADVERTISEMENT

S/ No	Position	No. of Posts	Job Group	Terms of service	Job Ref No.
1.	Assistant Manager Sewerage and Environment	1	4	4 years Contract	EPZA/01/12/2022
2.	Assistant Manager Corporate Communications	1	4	4 years Contract	EPZA/02/12/2022
3.	Internal Auditor	1	7	Permanent & Pensionable	EPZA/03/12/2022
4.	Assistant Office Administrator	1	7	Permanent & Pensionable	EPZA/04/12/2022
5.	Human Resource Officer	1	7	Permanent & Pensionable	EPZA/05/12/2022
6.	Office Administrative Assistant	1	9	Permanent & Pensionable	EPZA/06/12/2022
7.	Driver	2	11	Permanent & Pensionable	EPZA/07/12/2022

Application Requirements

Suitably qualified candidates should apply in confidence clearly indicating the Job Reference Number on the Job Application form. The job application form and detailed job descriptions can be downloaded from the **"Careers"** section at www.epzakenya.com

Candidates should also attach a detailed curriculum vitae, copies of academic and professional certificates, testimonials and National Identity Card.

The applications to be sent to epza.jobadverts@epzakenya.com addressed to Ag. Chief Executive Officer, Export Processing Zones Authority, Administration Building, Viwanda Road, Off Nairobi-Namanga Road, Athi River, P.O BOX 50563-00200 NAIROBI.

Additional Requirements

Successful candidates will be expected to fulfill the requirement of Chapter Six of the Constitution by providing originals of the following documents;

- Police Clearance Certificate from the Directorate of Criminal Investigations;**
- Clearance/Compliance Certificate from Higher Education Loans Board (HELB);**
- Tax compliance Certificate from Kenya Revenue Authority;**
- Clearance from the Ethics & Anti-corruption Authority (EACC) and**
- Clearance from Credit Reference Bureau (CRB).**

All applications should be sent online in pdf format and should be received not later than **2nd January, 2023** at **midnight East Africa Time.**

Export Processing Zones Authority is an equal opportunity employer committed to diversity and gender equality. Women and persons with disability are encouraged to apply. Please note that only shortlisted candidates will be contacted. Any form of canvassing will lead to automatic disqualification.